

SECRET

F. & DCI

DD/A. LOGISTICS  
81-2252/3

Approved For Release 2004/05/05 : CIA-RDP84-00933R000400140010-4

ODP

13 November 1981

ODP 81-1527

Handwritten signature/initials

MEMORANDUM FOR: Director of Central Intelligence  
VIA: Deputy Director of Central Intelligence  
FROM: Harry E. Fitzwater  
Deputy Director for Administration  
SUBJECT: Weekly Report for Period Ending 13 November 1981 ☐

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1. Progress reports on tasks assigned by the DCI/DDCI:

None. ☐

2. Items/Events of major interest:

a. GSA has advised the Office of Logistics (OL) that they have approximately 150,000 requests for furniture back ordered. OL is evaluating each new furniture order as well as orders already placed with GSA to determine if any of them justify being directed for commercial procurement. ☐

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b. The completed Master Plan, the Environment Assessment, and appropriate drawings for the proposed new building at Headquarters were delivered to the National Capital Planning Commission (NCP) on 6 November. The formal hearing at the NCP is scheduled for 4 January 1982. ☐

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d. At the request of the DDO, the Office of Security provided special audio countermeasures briefings for the Chief of Technical Services, ☐ Internal Security Service on 3 and 4 November. ☐ A9b(3)

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e. New SKYLINK (SC-3) terminals were activated in ☐ on 2 and 5 November respectively. ☐ A9c4.1

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f. The emergency power capability for the ☐ transmitter site was restored on 6 November with the repair of its generator number two. To provide a redundant emergency power source, a 750 KW generator (originally scheduled for installation at ☐ is being readied for air shipment to ☐ A9c4.1

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WARNING NOTICE--INTELLIGENCE  
SOURCES AND METHODS INVOLVED

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h. Records Management Division, Office of Information Services, reports that records holdings at Headquarters totaled 166,409 cubic feet at the end of FY-81, a reduction of 19,529 cubic feet compared with FY-80. There were 91,583 cubic feet of records held at the Archives and Records Center [ ] at the end of FY-81, an increase of 1,754 cubic feet compared to FY-80 totals. [ ]

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i. The Uninterruptible Power System (UPS) at Headquarters rode through a 12 percent voltage drop on 6 November; the only computer system affected was SAFE whose UPS is in the process of installation by [ ]

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j. Preparations for the move of the Office of SIGINT Operations, DDS&T, to the [ ] are progressing rapidly. Carpentry and electrical work should be finished within the next few days. The remaining work, telephone installations, painting, and carpeting, should be completed by the end of November. [ ]

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k. The seven-week Soviet Realities Course ended on 5 November with [ ] Chairman of the Interagency Defector Committee, conducting the concluding ceremony at Headquarters. Eight students attended the course, one from CIA and the rest from other agencies of the Intelligence Community. Most of the lectures and discussions were conducted in Russian. [ ]

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### 3. Significant events anticipated during the coming week:

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a. On 13 November, Skidmore, Owings & Merrill and the Building Planning Staff are to present the Master Plan briefing to a GSA regional review panel. [ ]

b. The test of the emergency power system at Headquarters, which was originally planned to take place on 8 November, has been rescheduled for 15 November. [ ]

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c. The DDA and the Director of Logistics will attend a meeting of customer agencies at GSA on 19 November to discuss delivery of GSA services. [ ]

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EO/DDA [ ] (13 November 1981)

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Harry E. Fitzwater

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